**AIM COMPUTER INSTITUTE**

About Course

This is six months course of typing in English. In a speed-typing course, students are tested for their speed and accuracy. Moreover, students are required to use proper grammar, punctuation, and language.

What you will Learn

Students may learn how to look at the screen to correct typing errors. Often, these courses include an overview of different types of documents such as letters, contracts, and envelopes. Students also learn how to insert special symbols including those used in foreign languages.

Scope

The English Typing is required in many Govt.  jobs.

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| **Degree** | Diploma |
| **Duration** | Six Month |
| **Age** | No Age Limit |
| **Minimum Percentage** | 10+2 with a minimum of 40% from a recognized board. |
| **Similar Options of Study** | BCA, B.Sc Computer Science, B.Tech Computer Science, Diploma In Computer Science |
| **Employment Roles** | Programmer, Graphic Designer, Analyst, Computer Instructor, Trainer etc. |